**Name of Organization:** Enter text here

**Event Name:** Enter text here

**Grant Amount Approved:** Enter text here

**Grant Amount Approval Date:** Enter text here

**Amount Requested for Reimbursement:** $ Enter text here

**1. Please describe the outcome of event:**

Enter text here

**2. Please provide impression of marketing effectiveness:**

Enter text here

**3. Please provide results of economic impact tracking (overnight stays/restaurant spending, etc.):**

Enter text here

**4. If event is to be recurring, please provide improvements planned for future:**

Enter text here

**5. If event is to be recurring, have online details been updated (is online information current)? (Yes/No)**

Enter text here

**6. Is Expenses Recap Form completed? (Yes/No)**

Enter text here

**7. Are invoices and payment receipts (canceled checks/credit card receipts)**

Enter text here